# 2022

## COMPUTER APPLICATIONS IN PHYSICAL EDUCATION AND SPORTS SCIENCE

### Paper : CC-302

### Full Marks : 70

*The figures in the margin indicate full marks.*

*Candidates are required to give their answers in their own words as far as practicable.*

Answer the following questions.

1. What is a Computer? Enlist the characteristics of a computer. Describe the types of computers.
   2+6+7

*Or,*

Describe the steps to open a program using Start Menu. Discuss the application of computer in Sports and Physical Education. 7+8

2. Name the task buttons in MS Word file tab. How will you save a new document? 7+8

*Or,*

Write down the different components of MS Word. List the different applications of word-processing software. 7+8

3. What are the components of MS Excel window? Explain the kinds of data types in MS Excel.
   7+8

*Or,*

What are the purposes of using a formula in MS Excel? List the six tabs of the format cells dialog box. 8+7

4. Write short notes on the following (*any two*): 7½×2
   (a) Advantages of using MS Powerpoint
   (b) Slide design in MS Powerpoint
   (c) Application of MS Powerpoint
   (d) Steps of creating a presentation on MS Powerpoint.

5. Answer the MCQs by choosing the correct option from the following and writing it on your answer script (*any ten*) : 1×10
   (a) Microsoft windows was initially named as the
      (i) Interface Manager
      (ii) Print Manager
      (iii) Task Manager
      (iv) File Manager.

**Please Turn Over**

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(b) The view used for presenting presentation to an audience is

(i) Normal view      (ii) Slide show

(iii) Slide sorter      (iv) Outline.

(c) Search box is present in the

(i) Desktop      (ii) Start Menu

(iii) Taskbar      (iv) All of these.

(d) File tab does not contain this button

(i) Open      (ii) Save

(iii) Home      (iv) Print.

(e) Which one of the following is a storage device?

(i) Printer      (ii) Light pen

(iii) CD      (iv) Mouse.

(f) CTRL + O is the shortcut for

(i) New      (ii) Open

(iii) Close      (iv) Save.

(g) How many types of alignment are there in MS Word?

(i) Five      (ii) Four

(iii) One      (iv) Six.

(h) To format date and time, one should use the option :

(i) Border      (ii) Number

(iii) Font      (iv) Fill.

(i) The Fill Effect in the Format Cells Dialog Box is used to fill the

(i) Pattern color      (ii) Pattern style

(iii) Shading effects      (iv) Background color.

(j) Which of the following is a Web address written on the Browser ?

(i) Web Page      (ii) URL

(iii) Web address      (iv) None of these.

(k) To insert Greek symbols in MS-Word, one should use

(i) insert Greek      (ii) insert symbol

(iii) insert object keyboard      (iv) paint brush.

(l) Rows and Columns intersect as a

(i) Point      (ii) Cell

(iii) Line      (iv) Bar.